



DANCE TUITION ASSISTANCE FORM

Please fill out the attached forms and submit by mail or drop off at Clackamas Dance & Performing Arts Center (CDPAC) by November 1, 2009. **APPLICATIONS WILL NOT BE CONSIDERED AFTER THIS DATE.** The Scholarship Committee will review applications and contact you by November 7, 2009. Scholarships awarded will be for the full 2009-2010 school year and scholarship financial responsibility will begin immediately after scholarships are awarded.

Dance Class tuition can be paid in full before the first class, or an adjusted payment plan will be agreed upon, which would also begin before the first class.

Please note registration and costume fees are not covered by Tuition Assistance/Scholarships.

Part 1: Scholarship Requirements:

Financial Scholarship Eligibility Guidelines and Application Procedures

This Scholarship program is offered to accommodate potential CDPAC dance students who would be unable to participate in our programs due to financial hardships. The CDPAC Scholarship provides reduced or no fees for those who qualify based upon family income or special family circumstances. As the family works to fill out the application form, please review the following Scholarship Application Eligibility Guidelines:

- 1.) Scholarships will be awarded based upon the demonstrated need and the availability of funds.
- 2.) Amount of fees waived will be based on income criteria and household size and the assessment of special situations.
- 3.) All applicant information is confidential and not a matter of public record.
- 4.) All applicant information must be true and accurate. Scholarships are legally recoverable if paid and awarded on the basis of false information.

- 5.) Proof of financial need must be presented by submitting your most recent Federal Income Tax Return (Form 1040 or Form 1040 A) and corresponding W-2 or 1099 earnings summaries. If applicant is not required to file an income tax return, then additional documentation is required (see attached).
- 6.) Scholarships will not be reviewed and awarded unless the application form is completely filled out, properly submitted by the due date stated on the form.
- 7.) Any individual that withdraws or is expelled from a class, or attends fewer than 75% of all classes for which they are receiving scholarship monies will no longer be eligible to receive scholarships unless there are extenuating circumstances.
- 8.) Registration Fees and Costume Fees are not included in the amount of Scholarship Award.
- 9.) Due to limited funding, qualifying financially for a scholarship does not guarantee that you will be awarded a scholarship at that amount. Also, scholarships awards will be based on income and any special needs, which may be listed on the application form. This will be taken into consideration as award amounts are decided.

Additional Documentation Required When Applicant has No Federal Income Tax Return & W-2 Forms

Applicants who are exempt from filing a Federal Income Tax Return or are unable to provide corresponding statement of income, must provide copies of the following applicable documentation for all household members in order to be considered for tuition waivers:

- 1.) Checking and Savings account statements for previous two months.
- 2.) SSA / SSI Award Letter (Disability Income).
- 3.) Proof of unemployment benefits for previous two months indicating amounts received.
- 4.) Proof of Application for/or Receipt of Benefits from IDHS (Public Aid or Food Stamps)
- 5.) Workman's Compensation for previous two months indicating amounts received.
- 6.) Copy of Divorce Decree including alimony and child support amounts.

Part 3: Commitment

1. Student agrees to attend 75% of all classes registered for. This means that the scholarship student can miss no more than 10 classes per dance calendar year (42 lessons and rehearsals for standard recital classes. More if you are on one of the performing teams) for each class the student is registered in with no exceptions. If this requirement is not met, the scholarship will be pulled and the student will be responsible for 100% of their class fees and will not be eligible for a scholarship in the future.
2. At the time of registration, student or guardian must pay a) a \$30.00 costume deposit for **each** dance class the student is registered for and b) a \$25.00 registration fee (no registration fees will be awarded for scholarship candidates).
3. Students will conduct himself/herself as a leader in class, be on time, be courteous, follow the rules and dress codes, and be respectful and willing to help instructors in the dance studio when asked.
4. Parents and/or guardians of scholarship students will volunteer for at least **two** events or tasks throughout the year: The annual recital, Costume alterations, Flyer handouts, General office tasks, and fundraising events for the performing team or any other task that CDPAC needs assistance with.
5. All scholarship payments **must** be paid by their due dates. If you have been approved for a reduced tuition you are required to make those monthly payments through our EFT program. Please see your student handbook for more information.

By signing this agreement, you are understand and commit to the scholarship guidelines and will fulfill the promises stated. By not fulfilling these promises, scholarship will be terminated and applications for future scholarships will not be granted.

I have verified all above information is correct, and submit this application to the Scholarship Committee for the 2009 to 2010 CDPAC Dance Program:

Student Name: _____

Student Signature & Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature & Date: _____

CDPAC Employee Name: _____

CDPAC Employee Signature & Date: _____

APPLICANT COPY

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SCHOLARSHIP COMMITTEE COPY